

Brief

The Donations Coordinator is responsible for the planning and implementing of collecting donations before and during World Vegan Day 2015.

Reports To

Sales Manager

Manages

- Any needed volunteers

Works With

- Marketing Manager
- Sales Manager

Key Duties

Pre event

- Create a plan which involves all needed resources
- Advertise gold coin donations
- Communication with Human Resources to source volunteers
- Find needed resources

At event

- Collect gold coin donations
- Communicate with volunteers
- Be happy and smile lots

Post Event

- Thank all volunteers

Financial Remuneration

We are a not for profit group made up of volunteers.

We are sure you'll feel rewarded in seeing a healthy and compassionate lifestyle promoted to our local community – and feel a sense of pride in delivering one of the best vegan festivals in the world. Hopefully you'll meet some great people along the way, and maybe leave a positive impression of veganism with someone on the day.

Unfortunately our shoe-string budget doesn't allow us to buy you lunch or pay for your costs in getting to the event.

For this role

- All postage and stationary will be reimbursed
- All out of pocket expense will be reimbursed but needs approval before spent.

Support

If you feel that you are falling behind, please contact the event manager to help. We're a very supportive team and enjoy helping and supporting each other.

Contact

Please contact volunteers@wvd.org.au if you are interested in this position or pass this onto someone that would love to help out our festival.